



GLASS TECH / CUSTOMER PROJECT DOCUMENT

Installation statement of work

GHT • Revision 2026.09.08-1 • 8 September 2026 • Complete project fields before signature

Purpose: deliver the specific business outcome entered below. Attach the approved drawing, numbered drop schedule, exact equipment/license bill of materials and acceptance matrix. This SOW becomes reviewable only when the required schedules and commercial fields are complete.

Scope: identify every installation area, outlet/link, rack/panel, firewall, switch, AP, workstation/POS endpoint, security interface and software task. One drop is one permanent copper link with two category-matched terminations, one outlet position/panel port, two standard patch cables, labels and certification within the stated environment and length band. Count AP/camera/door/voice cabling once. Active equipment and its configuration are separate scope items.

Equipment: list manufacturer, exact model/SKU, quantity, category/jacket, licenses/support term and approved substitutions. Identify customer-owned equipment and acceptance testing for reuse. Brand preference is not proof of compatibility; Hubbell tool/jack and Panduit panel/module fit must be documented.

Site conditions: the route schedule records measured length including loops, environment, ceiling/access height, pathway, supports, penetrations and CMR/CMP requirements. Identify lift rental, conduit, restoration, special firestop, permits, premium windows and delivery as included line items or explicit exclusions.

Customer / project ID / jobsite / SOW revision

Business purpose and measurable outcome

Scope and drawing revision / drop schedule attachment

Exact equipment and license schedule attachment

Included installation, configuration and training tasks

Explicit exclusions / customer-owned equipment

Required permits / responsible party / access assumptions

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Price, delivery and acceptance

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Price schedule: separate the drop subtotal, active equipment/other work, access/delivery, minimum or other agreed adjustments, tax and recurring charges. Minimums are not stacked and the same bundled cable/material/labor is not billed again. Attach the reviewed quote version; a planning calculator printout alone is not a fixed offer.

Default project milestones are 50% after agreement acceptance and 50% at completion, unless the written schedule below states an approved alternative. Any recurring managed service starts only under its own signed schedule.

The acceptance matrix names requirements, expected results, test methods, evidence and the customer reviewer. At minimum include installed-link certification, inventory/configuration handover, required allowed/denied network paths and application tests for the purchased systems. Include backup/failover, RF and AI tests where scoped.

Changes outside this accepted scope require a written change order before additional work. Customer cutover authorization is separate from acceptance of completed work. Exceptions are logged with owners and correction/retest dates.

Drop subtotal / other work / access-delivery / adjustments (\$)

Tax (\$) / fixed project total (\$) / recurring fees if separately agreed

Quote validity / pricing-policy version

Deposit (\$) / balance (\$) / invoice due dates

Target start / duration / dependencies / approved work window

Workmanship warranty and project-terms attachment

Acceptance matrix / deliverables / customer reviewer

Customer signature / printed name / title / date

GHT signature / printed name / title / date
